

Las Vegas Office:  
2300 E. St. Louis Ave.  
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Elko Office:  
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Elko NV 89801-4672  
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## DEPARTMENT OF AGRICULTURE

405 South 21<sup>st</sup> Street  
Sparks, Nevada 89431-5557  
Telephone (775) 353-3601 Fax (775) 353-3661  
Website: <http://www.agri.nv.gov>

### UNCLASSIFIED JOB ANNOUNCEMENT

Posted August 18, 2017

Animal Disease Lab Supervisor

NEVADA DEPARTMENT OF AGRICULTURE

**RECRUITMENT OPEN TO:** This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the director of the Nevada Department of Agriculture (NDA).

**MISSION STATEMENT:** The NDA promotes a business climate that is fair, economically viable and encourages environmental stewardship that serves to protect food, fiber and human health and safety through effective service and education.

**THE POSITION:** This position serves under the state veterinarian and is appointed by the director. The ADL supervisor is responsible for the management and planning of day to day operations of the Sparks ADL. This position will supervise two microbiologists and one veterinary diagnostician in addition to managing some cooperative agreement programs and grants, most specifically Centers for Disease Control and Prevention related programs centered on rabies and arbovirus diseases. The ADL supervisor is also responsible for conducting testing as needed including post mortem examinations, parasitological examinations, microscopy, etc. as part of diagnostic staff.

**POSITION LOCATION:** Sparks, Nevada. Sparks/Reno is located at the foothills of the Sierra Nevada, is home to the University of Nevada, Truckee Meadows Community College, and offers a thriving arts scene, big-name entertainment, and a wide variety of recreational activities. Lake Tahoe, Virginia City, and the state capital, Carson City, are all located within a half hour drive. The climate is seasonal; summers are dry and warm with cool evenings; winters are normally cold with a moderate amount of snow and rain. Low taxes and no state income tax add to the desirability of this area.

**APPROXIMATE ANNUAL SALARY:** Up to \$102,941.00 plus benefits. Please note: The salary range reflects the Public Employees' Retirement System of Nevada contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.

**BENEFITS:** The state benefits package includes paid holidays, sick leave and annual leave; health, vision, dental, life and disability coverage; and an excellent state retirement plan. An explanation of the retirement options and information regarding state retirement benefits may be accessed at [www.nvpers.org](http://www.nvpers.org). A description of the current health and dental benefits provided to all state employees is available at [www.pebp.state.nv.us](http://www.pebp.state.nv.us). Other optional benefits are also available, including a deferred compensation program.



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**TO QUALIFY:** Graduation from an accredited college of veterinary medicine and three years of experience in animal disease diagnosis or in pathological laboratory work is required.

**LICENSE:** Possession of, or eligibility for, a valid license to practice veterinary medicine as issued by the Nevada State Board of Veterinary Medicine Examiners.

Requires a valid Nevada Driver's License.

**ADDITIONAL REQUIREMENTS:** In addition to the qualifications the incumbent will need baseline knowledge of state and federal regulation programs and activities as they apply to laboratory diagnostic specimens and interstate movement of animals is needed. Candidates should be familiar with official state and federal regulation forms with regards to their purpose and the type of information required. The ability to recognize trends in public and regulatory diagnostic service requirements in order to initiate adjustment of laboratory diagnostic priorities. The ability to determine the type and specifications for the purchase of office equipment required for maintaining official laboratory records. The ability to anticipate monthly and annual supply needs based upon evaluation of past records and predicted service demands. The ability to understand computer application program use. The ability to read and apply state and federal program regulations and guidelines including, but not limited to state livestock importation regulations; federal interstate movement regulations; U.S. Department of Agriculture (USDA) regulations; USDA Animal and Plant Health Inspection Services regulations and; Veterinary Services Uniform Methods and Rules. The ability to supervise professional and technical staff. The ability to recognize impaired work performance of laboratory staff, distinguish between personnel and technical difficulties, and initiate corrective action.

Please respond to the following questions and limit your response to one page per question. Responses should include: timeframes; reference to specific regulations or statutes, when applicable and; level of responsibility in each position as it relates to experience in the questions.

1. Describe your experience and strengths relative to resource management, both animal and equipment.
2. Describe your supervisory experience, including number and occupations of employees.
3. Describe your experience in developing testing protocols in previous laboratory settings.
4. Describe your experience working with members of the livestock industry, specifically relating to disease testing and state and federal programs.
5. Describe your experience in working with public health entities and other government agencies.
6. Describe your experience in working with and in the veterinary profession.

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7. Describe any experience applying for and managing grants or cooperative agreements.

This position requires occasional travel, up to 20 percent.

**SELECTION PROCESS:** Applicant submissions will be reviewed to determine those with the most appropriate qualifications. Those individuals will be invited to Sparks for an interview at their own expense. Final selection will be made by the animal industry division administrator.

### **RESUMES WILL BE ACCEPTED UNTIL POSITION IS FILLED**

All submissions shall include a cover letter, resume, and the name, address, email address, and telephone number for five references. In your cover letter please indicate how you heard about the position. If you heard about this position through a website, please indicate which website. All resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.

### **SUBMIT RESUMES/DIRECT INQUIRIES TO:**

Animal Industry Division Administrator, Doug Farris  
[d.farris@agri.nv.gov](mailto:d.farris@agri.nv.gov)

*The State of Nevada is an Equal Opportunity Employer.*